



Board of County Commissioners Agenda Request

2N

Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Approve County Engineer Vehicle Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed:
Summary of Issue: Attached is the renewal for the Vehicle Agreement for County Engineer, John Welle. There is no change to the dollar amount in the agreement. The Personnel Committee has reviewed the agreement and unanimously recommends approval.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve County Engineer Vehicle Agreement.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 12,336.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Vehicle Agreement

This vehicle agreement is made and entered into this 27th day of August, 2024 between Aitkin County (Employer) and Aitkin County Engineer John Welle (Employee).

The Employer agrees to pay to the Employee, during the term of this Agreement and in addition to other salary and benefits provided, the sum of \$1,028 per month as a vehicle mileage reimbursement allowance to be used to purchase, own, operate, and maintain a personal vehicle. The vehicle mileage reimbursement allowance is being provided in accordance with MN Statute 471.665 which states, "...the governing body or town board of any city, county, town, or school district may pay any officer or employee thereof as compensation or reimbursement for the use by the officer or employee of a personal automobile in the performance of official duties a monthly or periodic allowance."

The Employee shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle with minimum coverage amounts of \$250,000 per claimant to \$500,000 per occurrence and shall further be responsible for gas, oil and all expenses attendant to the purchase, operation, maintenance, repair, and regular replacement of said vehicle.

The vehicle mileage reimbursement allowance is being provided in lieu of any mileage reimbursement described in the Aitkin County Personnel Policy.

This agreement shall expire on July 1, 2026. Either party may request a review of the terms of the agreement prior to this date by submitting a 30-day written notice to the County Administrator.

County Board Chair Signature

County Engineer Signature

Date

Date

County Administrator Signature

Date